Austin County 9-1-1 Address Application

Austin County Addressing
1 E Main St, Bellville, TX 77418
Phone: 979-865-5911
Email: ac911dist@austincounty911.net

NEW ADDRESS REQUEST ONLY - PLEASE READ ALL INSTRUCTIONS - THERE IS NO FEE FOR REQUESTING AN ADDRESS – PRINT AND FILL OUT AND EMAIL

Important: If the property is inside the City limits of Sealy, you must contact Sealy City Hall for a new address.

NOTE- Anything referring to Permits or Septic must be directed to Planning and Development

Section 1: Applicant information

Applicant name: IMPORTANT: Applicant name must match the property owner name listed with the Austin County Appraisal District for the Property ID provided.

Austin County Appraisal District Property ID #: NOTE: if the property is being split, please provided the original Property ID listed as "out of" with original ID.

Email address:

Phone number:

Mailing address:

Physical address:

Precinct, if known (1, 2, 3 or 4):

Nearest neighbor(s) address:

Reason for the request: For example, a new home, mobile home, barn, business, electrical hookup, pasture, or county permit.

Section 2: Driveway location

Driveway location is required — A driveway provides access from a named road onto your property and typically leads to a house, garage, or other structure. If no driveway currently exists, you must identify the proposed driveway location to complete this application.
NOTE: Central Texas Council of Governments (NENA) 9-1-1 Addressing Standards – Driveways with 3 or more homes located off the same access drive should be given a Private Road name designation. Please ask the office for a Private Road form to fill out.

1) Is there an established driveway?

A driveway provides access from a named road onto your property. If no driveway currently exists, identify the proposed driveway location.

Yes / No (Please circle one)

2) What is the name of the road that connects with the driveway?

All addresses are assigned at the point where your driveway meets a named road, such as a county road, private road, or state highway. A driveway must intersect with a named road before an address can be issued. Please provide the name of the road that connects to your driveway.

3) Will you share this driveway with another addressed structure (home, barn, pasture, oil well, etc)?
If you answered Yes to question 3 please provide the addresses of other structures that share your driveway. If you are sharing this driveway with another structure that has an address, please provide the address(es) of the other structures that share the driveway.
Yes / No (Please circle one)
Address(es) of other structures that share this driveway
1)
2)
3)
4) Coordinates (latitude and longitude) of driveway:
Provide the latitude and longitude coordinates, in decimal degrees, at the point where your driveway meets a named road. (Coordinates from a survey plat will not work.)

Driveway latitude	Driveway longitude

5) Coordinates (latitude and longitude) of structure:	
Provide the latitude and longitude coordinates of the structure for which you are requesting an address, in decimal degrees.	
Structure latitude	Structure longitude

Section 3: Property information
Additional information such as subdivision name, lot(s) number(s), neighbor's address, and Precinct are not required but are helpful in locating your property for addressing.
1) Property type:
☐ Residence ☐ Commercial ☐ Ag/Pasture ☐ Other - If you selected Other, explain the property type.
Explanation:

Number of Acres:	Lot Number(s):
Subdivision name:	
Section:	Block:

2) Type/Description of structure/Number of stories:
Description of Structure – Provide information about the structure such as structure type (mobile home, brick, etc.), main color, trim color, if the structure has more than one level, etc. If structure is not built yet or property is for Ag/Pasture, please write N/A.
3) Would you like us to email you final letter to Planning and Development to receive the 9-1-1 sign.
Yes / No (Please circle one)
Address number signs are made at the Austin County Courthouse. To purchase your sign, please contact the Planning & Development Department (979-865-5911). It is important that your 9-1-1 address number sign is clearly displayed on your house, or at the entrance of your driveway, where it can be easily seen from the street by emergency personnel.
Attachments needed to process the application
Official Deed – If you do not have one, you can obtain a copy at the Austin County Clerk's Office located at 265 N Chesley St #1, Bellville, TX 77418 (979) 227-3144 - Office Hours Monday – Thursday 8:00 am - 4:30 pm.; Friday 8:00 am - 12 pm, 1 pm - 4:30 pm

Survey - If no existing survey can be located, the property owner can hire a licensed surveyor to measure the property and prepare a survey. The cost depends on the property's size, location, terrain, and complexity. Check the Austin County Clerk's recorded land records for documents such as subdivision plats, deeds, or survey-related records.

Certification and signature

By submitting this form, I certify that I am the owner of this property or have been authorized by the owner to request a new address or verify an existing address. I understand that the assigned address number is based on the exact location of the property's driveway. If the driveway is relocated, I am responsible for notifying the Austin County Addressing Department, and I acknowledge that a new address number may be issued. Submit the Address applications must be signed and dated in order to process your address request. The application can be submitted to ac911dist@austincounty911.net with this information the addressing office may still need to contact you to request additional information. Generally, all contact is through email. Please add us to your contact list to ensure you receive all communications from this office. This office makes every effort to issue addresses in a timely manner but please allow up to three business days to receive your address.

Applicant Signature:

Date:

Official use only

Date Addressed:

New Address:

Date & Method Contacted Owner:

Precinct:

ESN:

ESN Name:

Zip:

NOTIFIED

Austin County Appraisal District:

Main Post Office:

Austin County Planning & Development:

Comments:
