

AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

January 12, 2016

The regular meeting of the Communications District of Austin County was held at 9:00 A.M. on Tuesday, January 12, 2016 at the Austin County Communications District Office, at 842 W Main, Bellville. Texas, with the following present:

Jay Reeves, President
Linda Toman, Treasurer
Lisa Janish, Recording Secretary
Richard Holloman, Board Member
Ray Chislet, Board Member
Delwin Rettig, Board Member
Jason Hammons, AT&T
Diana Porsche, AT&T
Rhon Green, AT&T

The meeting was called to order by Jay Reeves at 9:00 a.m.

Jay Reeves led the prayer.
Jay Reeves led the pledge.

Quorum was declared by roll call.

Consideration of Agenda – Richard Holloman made a motion to accept agenda, second made by Linda Toman – Motion carried

Public Forum – No one present to speak

Consideration of Minutes – Richard Holloman made a motion to accept minutes from December 8, 2015, second made by Lisa Janish – Motion carried

Consideration of Treasurer's Reports for December 2015 – Lisa Janish made a motion to accept the treasurer's reports, second made by Ray Chislet – Motion carried

Consideration of Invoices – Richard Holloman made a motion to accept invoices, second made by Linda Toman – Motion carried

Action Agenda

Recording Secretary – Lisa Janish volunteered to be recording secretary for the board. Richard Holloman made a motion to appoint Lisa Janish as Recording Secretary, second made by Delwin Rettig – Motion carried

Safety Deposit Box – Delwin Rettig made a motion to remove contents from safety deposit box and remove that box from our account, second made by Linda Toman – Motion carried

Office staffing – Becky Stanford - part-time hourly employee of the district – Board discussed increasing her hourly rate to \$20.00/hour during the interim of filling the Executive Director position and sufficient training period to be determined by the board.

Delwin Rettig made a motion to increase Becky Stanford's part-time hourly rate from \$16.48/hour to \$20.00/hour during the interim – after which she will return to the \$16.48/hour rate, second made by Richard Holloman – Motion carried

Board discussed hiring of Executive Director – a job description will be compiled for review by the board and posted locally and through Texas NENA

Discussion on board requirements as outlined in Texas Health & Safety Code – as far as representation of municipalities and Commissioners Court – Delwin Rettig will review that code with Becky Stanford and report back to board.

New Business

Report from rural addressing:

December 2015 – 9 new points – Calls 2789 Police, 302 EMS, 119 Fire, Sealy PD – 365

New private road – Squire Ln – PCT 4

Old Business

Our CD is up for renewal on January 26, 2016 – Richard Holloman made a motion to renew cd for \$100,000 and transfer the remaining funds into general operating fund second made by Ray Chislet – Motion carried

QuickBooks 2016 is available through Seidel Schroder at a discount – Delwin Rettig made a motion to purchase, second made by Lisa Janish – Motion carried

Office is in need of purchasing shredder – Lisa Janish suggested contacting Cravens who matches Quill's price – Richard Holloman made a motion to purchase one for no more than \$250, second made by Ray Chislet – Motion carried

Status of equipment – everything seems to be working

Report from AT&T – nothing to report

Executive Director

Information sharing meeting is scheduled for December 16, 2015, 1:30 p.m., at Courthouse to show ACECD new online mapping application to entities within Austin County.

Executive Session

No items to discuss

Items from Board Members

No items to discuss

Richard Holloman made a motion to adjourn meeting, second made by Lisa Janish – Meeting adjourned at 9:40 a.m.

ATTEST:



Jay Reeves, President



Lisa Janish, Recording Secretary