

AUSTIN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

March 14, 2026

The regular meeting of Austin County Emergency Communications District of Austin County, Texas, was held on Wednesday, March 11, 2026, at 9:00 a.m. at the Austin County Courthouse, 1 East Main St, Bellville, Texas. For the purpose of conducting and acting upon such business as stated in this agenda posted March 5, 2026. The following board members were present:

Russell Grimes - President

Roy Mercer – Vice President

Walter Morrow – Treasurer

Dana Garcia - Board Member

Bobby Rinn – Board Member

Kylie Pavlicek - Non-Voting Member; 911 Addressing Change

Donna Cerny - Non-Voting Member; CPA

The meeting was called to order at 9:03 am.

Prayer and Pledge of Allegiance.

Quorum was declared by roll call. Ray Roberson was absent.

Consideration of Agenda – Walter Morrow made a motion to approve the agenda; second made by Roy Mercer – Motion carried.

Public Forum – None

Consideration of Minutes – Roy Mercer made a motion to accept the February 11 and 25 2026 minutes; second made by Bobby Rinn – Motion carried.

Consideration of Treasurer's Report – The January 2026 reconciliation reports were not available; bank statements were presented. Bobby Rinn made a motion to accept January 2026 bank statements; second made by Dana Garcia – Motion carried.

Consideration of Invoices (Profit & Loss Reports) – The February Statements of Activity (profit & loss) reports were not available at this time. Walter Morrow made a motion to table report, and credit card statements were not present; second made by Roy Mercer – Motion carried.

Old Business

- a. Update on AT&T equipment and fiber link – Discussion about installation of a fiber link being installed at the court. AT&T meeting postponed to the following week, no update on AT&T at this time. Starlink was heavily discussed to be purchased as a backup for the 911 district offices and a recommendation was made to the County Representative for it to be purchased for other buildings as well. No action.
- b. Certified Accountant - Donna Cerny introduced herself to the board, discussed new systems and working with Walter Morrow (Treasurer) until she is comfortable with the layout. No action.
- c. Inventory of Current Assets / Copy Machine move – Members of the board discussed hiring someone, potentially from the Auditor’s Office, to take inventory at the old 911 Addressing Office. The copy machine was moved on March 5, 2026 to the Austin County Courthouse to the new Addressing Office for Kylie Pavlicek’s use only. No action.
- d. Paperless Best Practices/Dropbox Professional - Roy suggested that Google Drive be used instead of Dropbox as it was the cheapest option he could find, all files were transferred into a shared drive. Some members only have access to certain drives, but there was a slight cost increase than the budget previously approved on in the last meeting. Walter Morrow made a motion to approve the purchase of Google Drive Licenses, Bobby Rinn made the second - Motion Carried.
- e. Update on NENA membership/advertisement of Director’s position/Workforce Solutions. No action.
- f. Adobe Acrobat was asked for by Roy Mercer for Kylie Pavlicek to assist with meeting preparation and 911 Addressing filing. The Board agreed to this so long as it did not exceed \$100/month. Roy Mercer made a motion; to approve the purchase of Adobe Acrobat Pro; second was made by Walter Morrow - Motion Carried.

New Business

- a. Consideration of Petty Cash / Purchases / New Credit Card - Discussion about getting a different business credit card through Cadence Bank and taking multiple members to the old 911 Addressing Office to collect the Petty Cash in the safe. Item was tabled as Kylie Pavlicek will report back after investigation on the business credit card, Walter stated no more than \$50 petty cash should be kept outside of the bank. No Action at this time.
- b. Consideration of Ongoing situation with banking – Waiting to see how account numbers will change after the change to Huntington Bank from Cadence Bank before deciding on changing banks entirely. Kylie Pavlicek will bring information to the next meeting regarding different payment methods for 911 Addressing changes and invoice payment systems. No Action at this time.
- c. Consideration to move a monitor to the Sealy PD for 911 purposes - Russell stated their current monitor was no longer working and needed a replacement, Roy stated he would find one for Sealy PD. No motion needed.

Concluding Items (Information Only & Adjournment)

Report from rural addressing:

- a. New addresses for February 2026 - 23 new addresses
- b. Report from AT&T – No Report
- c. Consider Action – No Action
- d. Items from Board Members/Announcements – None at this time.

Adjournment

Walter Morrow made a motion to adjourn the meeting; second made by Roy Mercer – Motion carried.
The meeting adjourned at 10:22 a.m.

ATTEST:



Russell Grimes, President
Austin County Emergency Communications District